

TITLE	ANNUAL REPORT CORPORATE SERVICES OVERVIEW AND SCRUTINY PANEL
FOR CONSIDERATION BY	Corporate Services Overview and Scrutiny Panel on 27 February 2013
WARD	None Specific
STRATEGIC DIRECTOR	Muir Laurie, Director Business Assurance and Democratic Services

**CORPORATE SERVICES
OVERVIEW AND SCRUTINY PANEL**

ANNUAL REPORT 2012/13

BY

COUNCILLOR NORMAN JORGENSEN

CHAIRMAN

CORPORATE SERVICES OVERVIEW AND SCRUTINY PANEL

ANNUAL REPORT

Introduction

1. The role of the Corporate Services Overview and Scrutiny Panel is to scrutinise, review and assist with the policy development of:
 - a) the Council's budget and policy framework;
 - b) services that support the Council's vision and corporate priorities, excluding matters relating to Children and services which are covered by other scrutiny bodies.
2. The work of the Panel is overseen by the Overview and Scrutiny Management Committee, of which the Panel's Chairman is a Member. At each Management Committee meeting the Panel Chairmen report back on the work of their particular Panel. The Panel can create time limited; subject specific, Task and Finish Groups to review particular issues should they wish to.
3. The Panel is made up of six Members, five Conservative and one Liberal Democrat. Each party also appointed two substitutes. Four meetings were scheduled this year.

2012/13 Work Programme

4. The Panel established the Consultation Task and Finish Group, which reviewed the Council's consultation process.
5. The Panel received briefings on a number of issues including an update on the burial review and an initial item on the Government's channel strategy consultation response – interaction with vulnerable customers.
6. The Panel is also considering items relating to Planning Enforcement to establish if there are any areas of concern to warrant further investigation;
7. A further item outlining the Council's response to the Government's Channel Strategy and the work of the joint working group of members and officers will be presented to the next meeting of the Panel.;
8. An item giving Members a verbal update on the Borough Design Guide will be considered elsewhere on this agenda.
9. The Panel also established a Waste Collection Task and Finish Group which reviewed the introduction of the Council's new waste collection scheme and the viability of future expansion.

2013/14 Work Programme

8. The Panel will:

- a) Continue to monitor the implementation and progress of the recommendations of the Burial Task and Finish Group;
- b) Monitor the implementation of the recommendations of the Waste Collection Task and Finish Group;
- d) Undertake any other scrutiny reviews referred to it by the Overview and Scrutiny Management Committee or requested by Council; and
- e) Monitor the implementation of the recommendations of previous reviews, as appropriate.

Norman Jorgensen

Chairman of the Corporate Services Overview and Scrutiny Panel